

COLEORTON PARISH COUNCIL

Minutes of the Full Council Meeting held on 24 May 2023 at
7.00 pm at the Village Hall, Main Street, Swannington

PRESENT: Cllrs K. Anderson, M. Akroyd, M. Farrand, S. Dillon, C. Mursell and A. Stafford (in the chair).

509/2023. TO ELECT A CHAIRMAN FOR THE YEAR AND TO SIGN THE DECLARATION OF OFFICE

RESOLVED: Cllr A Stafford be elected as chairman for the forthcoming year. The declaration of office was duly signed.

510/2023. APOLOGIES: All present.

511/2023. DECLARATIONS OF INTEREST: None.

512/2023. TO ELECT A VICE-CHAIRMAN FOR THE YEAR AND TO SIGN THE DECLARATION OF OFFICE

RESOLVED: No vice-chairman was elected.

513/2023. APPOINTMENT OF COUNCILLORS, OR COUNCIL REPRESENTATIVES WITH SPECIAL RESPONSIBILITIES

- a) Footpath warden. **RESOLVED:** Cllrs A Stafford and C Mursell were duly elected.
- b) Tree warden. **RESOLVED:** Cllr S Dillon was duly elected.
- c) School liaison. **RESOLVED:** Cllr A Stafford and the Clerk were duly elected.
- d) Coleorton Wood – opening and closing of gate. **RESOLVED:** Mr T Betts is duly elected and will be included on the Parish Council's insurance for this duty.

514/2023. REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK TO THE PARISH COUNCIL

- a) Leicestershire and Rutland Association of Local Councils (LRALC). **RESOLVED:** All councillors can attend any meetings that are called.
- b) Beaumont Centre. **RESOLVED:** Cllr A Stafford be duly elected.
- c) Coleorton Heritage Group. **RESOLVED:** Cllr M Farrand be duly elected.
- d) Coleorton and New Lount volunteer Group. **RESOLVED:** Cllr A Stafford be duly elected.

515/2023. GENERAL POWER OF COMPETENCE – TO AFFIRM THAT THE PARISH COUNCIL MEETS THE CRITERIA FOR ELIGIBILITY

RESOLVED: The Parish Council affirms that it meets the criteria for eligibility, having a qualified clerk and 80% plus elected representatives.

516/2023. TO DETERMINE THE TIME AND PLACE OF ORDINARY MEETINGS OF THE PARISH COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING

RESOLVED: That meetings will continue to be held in Swannington Village Hall starting at 7.00pm. Options will continue to be explored to allow for

meetings to be held in the parish.

517/2023. AUDIT – ANNUAL REVIEW OF KEY COUNCIL POLICIES, ASSETS AND PROCEDURES

RESOLVED: The annual review of key council policies, assets and procedures will take place throughout the year.

518/2023. POLICE REPORT

Last report was tabled at April meeting.

519/2023. CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

- a) Full Council – 15 March 2023.

RESOLVED: To approve the minutes.

520/2023. CHAIRMANS REPORT

- a) Various footpath issues – A number of issues had been reported to the Parish Council. Cllrs A Stafford and C Mursell walk a lot of these paths and have a lot of local knowledge. The areas reported will be checked, photographs and details will be relayed to the officer at the LCC.
RESOLVED: To receive the information.
- b) Stoney Lane verges – A number of complaints had been received about the state of the recent mowing. It has been confirmed that this was undertaken by the LCC. **RESOLVED:** To receive the information.
- c) Millennium Garden – This has been weeded recently. Whilst undertaking this, it was noticed that one of the benches was in need of some attention. **RESOLVED:** Cllr M Farrand to liaise with local resident who had repaired the other bench recently.
- d) Planters – It was confirmed that the new displays will be installed in June. **RESOLVED:** To receive the information.
- e) Beaumont Centre – Finances looking fairly stable. Some repair work is needed to the carpark. Grants will be explored. **RESOLVED:** To receive the information.
- f) Bakehouse – The brambles are growing quicker than the volunteers can keep them tidy! **RESOLVED:** To ask the Parish Council contractor to cut these back, then hopefully the volunteers can maintain.

521/2023. REPRESENTATIVES' & COUNCILLORS REPORTS, INCLUDING REPORTS FROM LCC AND NWLDC COUNCILLORS.

- a) Fly tipping and litter generally isn't too bad. **RESOLVED:** To receive the information. (MA).
- b) Footpath under A512 overgrown and need of attention. Needs reporting to the LCC. **RESOLVED:** To receive the information. (SD).
- c) Reports have been received that the Post Office van has not been turning up as originally promised. **RESOLVED:** Clerk to contact the Post Office service and ask for an explanation. (KA).
- d) A councillor had taken upon themselves to put more agendas and minutes on additional noticeboards; those other than the main one at Beaumont Green. This action seems to have backfired, as a number of complaints were received stating that they the Parish Council had not

given sufficient notice to call a meeting. **RESOLVED:** It was confirmed that the statutory notice was given to call a meeting via the website and noticeboard on Beaumont Green. **RESOLVED:** That Parish Council agendas will only be displayed on the noticeboard at Beaumont Green. Costings are to be obtained to install a closed noticeboard for this purpose. **RESOLVED:** That a notice will be displayed on this board and the website making it clear who councillors are, contact details and how to find out more about future meetings. (KA)

522/2023. CLERK'S REPORT

- a) Request received from Coalville Car Club asking to use Peggs Green playing field for a meet on the 21 June. Agreed in principle, asking for a copy of their public liability insurance and full risk assessment for such an event. Access will be required. **RESOLVED:** To receive the information.
- b) Audit was undertaken yesterday. No major issues. Will send all paperwork ahead of the next meeting. **RESOLVED:** To receive the information.

523/2023. ACCOUNTS

- a) To approve payments scheduled for May. **RESOLVED:** To approve the payments for May.

Name	Description	Amount
Morrisons	gift	30.90
Tesco	gift	15.00
F Palmer	Wages	546.86
NEST	Pension	11.15
BHIB Ltd	Insurance	770.25
Burnt Oak Developments	Grass Cutting	783.26
SCIT	Computer costs	12.00
77 Rockets Ltd	Computer costs	148.37
Scribe	Computer costs	373.25
		2,691.04

- b) To review and receive receipts for May. **RESOLVED:** To receive receipts for May.

Name	Description	Amount
NWLDC	Precept	10,413.50
HMRC	VAT refund	4,010.37
		14,423.87

- c) To review and approve bank statements and bank reconciliation for May. **RESOLVED:** To approve the bank statements and bank reconciliation for May.
- d) To approve works for metal rail painting – various locations. (Grant received from LCC 2022). Only two quotes received, still waiting for a third. **RESOLVED:** To defer until further information is available.
- e) To approve the replacement of the inner gate at Coleorton Wood. Price received from the Volunteer Group to replace the gate from the carpark

on to the area leading to the picnic tables at a total cost of £180, including fixing kits. Labour would be free of charge by the Volunteer Group. **RESOLVED:** To approve the works.

- f) To review and approve the annual insurance cover for the Parish Council. Parish Council is in a long-term agreement which expires May 2024; this is year 2. No material changes to add. Slight increase on last year to £770.25. **RESOLVED:** To receive the information.

524/2023. RECREATION AND OPEN SPACES

- a) To review and approve quotes for Peggs Green play area including update on the Lottery grant application. Two quotes received; third company did not quote. Both quotes are similar in type of equipment, based on the specification that was requested of them. Both have been fully reviewed and compared, and questions asked where there was uncertainty of works to be done.

- Quote one: £30,505.00
- Quote two: £24,577.02

Lottery grant still progressing.

RESOLVED: The preferred quote is the cheapest quote. Before placing any order, the outcome of the lottery grant is awaited.

- b) War Memorial – To consider potential works to the memorial and bench and an application to the War memorial commission for support and funding. Two councillors did a visual inspection of the War Memorial and bench and there appears to be some minor works to the memorial itself needed. Bench is in poor cosmetic condition, but no visual rot.

RESOLVED: Coleorton and New Lount Volunteer Group to be approached regarding the works to the bench.

RESOLVED: Clerk to progress grant application to the War Commission and stonemason for the necessary works to the stone and lettering.

- c) Forrester Close – Following earlier discussions, consider the response to NWLDC regarding the ownership/responsibility for this parcel of land. Following NWLDC recent email and the various ongoing discussions, it appears that there is little funding available to upgrade the play area. There may be avenues opening though the levelling up grants, but currently NWLDC have given two options:

- Remove all equipment, make good the site and turf.
- Fence off the area.

With both of these options, ownership and responsibility would remain with NWLDC.

RESOLVED: That the Parish Council does not want to take on the responsibility or ownership of this site at this point in time.

525/2023. PLANNING MATTERS

- a) Parish Plan – To consider facilitating the development of a Parish Plan for Coleorton. A Parish Plan was undertaken in 2007. A Parish Plan is generally a village led plan. **RESOLVED:** That the Parish Council will facilitate a Parish Plan. It will arrange for leaflets, book a venue, look into any available grants, etc.
- b) To consider the provision of a 5-year plan. Request from resident. Further information as to what is to be considered has been received.

Most of the suggestions are not usually parish councils' responsibility, they are usually a higher tier authority. The Parish Council does have a few policies that outline where its thoughts and processes are. It would seem sensible to review the policies and procedures currently in place, and look at the possibility of some new ones, which will show clarity on what the Parish Council is thinking/doing and how it can support or object to matters raised by the higher authorities. **RESOLVED:** Review of existing and creation new policies, and procedures to be undertaken which will show direction of the Parish Council.

- c) Beaumont Green – To consider a further request for the removal of a tree. The Parish Council had these trees inspected by the LCC, and the complainant was advised that the trees were deemed to be healthy and that no further action by the PC was necessary. The resident is still concerned about potential damage to the paving and house and has asked if the tree could be removed, and that they would cover the costs. Tree specialist advised that if the complainant continued to raise concerns, then it their responsibility to raise the matter with their insurers who will undertake a thorough investigation reporting back to the PC and the owner of the tree. **RESOLVED:** The Parish Council will undertake no further work, being guided by the professional report it had paid for.

526/2023. PLANNING APPLICATIONS

- a) **RESOLVED:** To ratify the following comments:

23/00494/VCI	The Gardeners Cottage, Reynolds Drive, Coleorton	Erection of single storey side extension and extension and conversion of existing rear outbuildings to link with main dwelling house without complying with condition 2 of 21/00991/FUL so as to replace windows to living room and kitchen in the rear elevation with French doors, introduce a flue to western side extension and install air source heat pump to eastern outbuilding elevation	No comments
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- b) **RESOLVED:** To make the following comments:

23/00427/OUTM	Land At Corkscrew Lane Ashby De La Zouch Leicestershire	Development of up to 46,451 sq m GIA of B2 (industrial) and/or B8 (storage or distribution) units with ancillary E(g)(iii) (offices) and service buildings, along with associated parking, highway infrastructure, landscaping and potential foul drainage connection to Farm	Holding email sent. Waiting for LCC highways comments.
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		Town (outline, all matters reserved except for the principal means of vehicular access to the site)	
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527/2023. PLANNING PERMISSIONS

a) **RESOLVED:** To receive the information.

23/00161/LBC	School House, Ashby Road Coleorton	Repointing stonework to two elevations and replacing stone window surrounds	No comments	Permitted
23/00313/ful	Field View, 57 The Moor, Coleorton	Proposed loft conversion with new dormer windows, erection of a new entrance porch, single storey rear extension and associated external alterations	No objections	Permitted
23/00270/FUL	Erection of single storey rear extension	Green Rigg 89 Zion Hill Peggs Green	No objection	Permitted
23/00333/ful	Church View, 59 The Moor, Coleorton	Erection of single storey side and rear extensions to dwelling with a single and two storey extension to the existing garage including dormers (resubmission following approval under 22/01225/ful	No objections	Permitted

23/000268/FUL	Haywood 1 Nottingham Road Peggs Green Coleorton	Proposed first- floor rear extension and new single- storey side extension (porch)	No objection in principle but does support the neighbour concerns.	Permitted
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Public participation/questions:

Meeting closed 8.45pm.

Signed _____
Print Name _____

Date _____