

**MINUTES OF THE MEETING OF THE COLEORTON PARISH COUNCIL  
HELD AT THE BEAUMONT CENTRE, PEGGS GREEN, COLEORTON  
ON 3<sup>rd</sup> OCTOBER 2019 at 7.30pm.**

**PRESENT:-**

	Councillor Martin Farrand – Chair of Meeting Councillor Michael Akroyd Councillor Terry Betts Councillor Richard Hughes Councillor Ann Stafford Sandra Dillon – Web Master Andrew Hogsden - Clerk
--	---

**121/2019**

**APOLOGIES**

Councillor Michael Specht.

**122/2019**

**RECORDING OF MEETINGS**

The Chair of the meeting noted the key points from the Council's policy on recording of meetings.

**123/2019**

**DECLARATIONS OF INTEREST**

There were no declarations of pecuniary interest.

**124/2019**

**REPORT FROM THE POLICE**

The clerk reported there were three crimes in the parish in August, the latest month available: one crime of violence or of a sexual nature in Forrester Close and one burglary and one vehicle crime both in the vicinity of Nottingham Road, Lount.

**Resolved:- that the report be noted.**

**125/2019**

**PERIOD FOR PARISHIONERS PARTICIPATION**

In response to a query, the clerk confirmed the Parish Council's response to the HS2 Consultation had been submitted and received by HS2. There were some concerns about LCC's response to the consultation in which they have suggested three possible uses for the temporary railhead after it's temporary use: a permanent maintenance depot, current use or a country park. There was also concern about the volume of earth to be moved as a result of the temporary railhead and the potential for some type of transport hub developing.

It was noted that there is a consultation on proposed changes to bus routes including a proposed change to route 155 to no longer go to East Midlands airport.

**Resolved:- the clerk to draft a response to LCC on our concerns on their suggestions for the use of the land used for the temporary railhead and the clerk to object to the proposal for the 155 to not stop at the airport.**

**126/2019**

**REPORTS FROM PARISH ORGANISATIONS AND COUNCIL APPOINTEES**

**The Web Master**

A report from the web master had been issued in advance of the meeting.

Sandra Dillon noted popular pages in the September were the HS2 page and the Councillors Register of Interests page were visited more frequently in September than typically. There were 124 subscribers to the newsletter.

**Resolved:- that the report be noted.**

**127/2019**

**MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING**

The minutes of the Council meeting on 22<sup>nd</sup> August had been circulated in advance of the meeting. It was noted that that in minute 119/2019, Richard Hughes had voted against the proposal and Ann Stafford had abstained.

**Resolved:- Martin Farrand proposed that the minutes of the meeting on 22<sup>nd</sup> August be accepted as a true record of the meeting subject to the amendment noted above. This was seconded by Richard Hughes and carried unanimously.**

**128/2019**

**HS2**

It was noted that a small group of residents in the immediate vicinity of the proposed temporary railhead have until 18<sup>th</sup> October to respond to the latest consultation

It was also suggested that Kym Smith is copied in on our response to LCC.

**Resolved:- the report be noted, and the item retained on the agenda.**

**129/2019**

**ENRICHMENT**

Richard Hughes noted that he had met with the clerk and Ann Stafford to discuss this. He suggested that a 3-year budget is developed to April 2022. Potential spends include Pitt Lane re-surface (circa£11k), the play area surface (circa£6k), Coleorton Wood (up to £30k – although this may be offset by selling wood) and Overton Close (circa £1k to £2k). There was also discussion about requesting Highways to re-paint or replace the railings on the Ashby Road near Viscount Beaumont School. It was noted that an action plan should be prepared to identify when the work identified in the Woodland Management Plan should be undertaken.

**Resolved:- that a Three-Year Plan is developed by April 2020 identifying priorities and that the item is retained on the agenda.**

There was a discussion about the event being planned for Christmas which will probably be called “Christmas on the Green”. Ann Stafford outlined some likely items of expenditure and suggested that proceeds from the event are donated to the Robbie Anderson Cancer Trust (Robbie was a teenage resident of Coleorton who had died from cancer; the cancer provides funds to improve the quality of life for young people in Leicestershire suffering from cancer).

**Resolved:- Martin Farrand proposed that £1,500 of funds are allocated from the budget to support this event and that any proceeds from the event will be for the benefit of the Robbie Anderson Cancer Trust. This was seconded by Richard Hughes and passed unanimously.**

**130/2019**

**FOOTPATH BETWEEN POST OFFICE AND BELTON ROAD**

The clerk reported he has had communication from a parishioner that the footpath between the Post Office and Belton Road (land behind Ginn Stables) has been deliberately allowed to grow in order to render the footpath inaccessible.

**Resolved:- the clerk to write to the owner requesting them to clear the footpath within 28 days and inform them that if no action is taken, we will report this to LCC, and that the item is retained on the agenda.**

**131/2019**

**GROUNDS MAINTENANCE TENDER**

It was noted in the Millennium Garden the hedge adjacent to The Moor needs cutting now to a height of around 1 meter. The clerk should also request that the grass at Beaumont Green and the Peggs Green Recreation Ground is cut.

The clerk advised the grounds maintenance contract expires on 31<sup>st</sup> March 2020 (effectively later this year as no maintenance is normally undertaken after the end of October).

**Resolved:- that the clerk contact the grounds maintenance contractor to ask for a quote to cut the hedge in the Millennium Garden, the clerk prepare a draft tender document to include the Bake House grounds, that the Bake House is added to the enrichment agenda, that the report is noted, and the item remain on the agenda.**

**132/2019**

**ON-GOING MATTERS**

**a) JUNCTION OF NEW ROAD, LOUGHBOROUGH ROAD AND CHURCH HILL**

There has been no real progress on this.

**Resolved:- that the report be noted, and the item removed from the agenda.**

**b) COMMUNITY RESPONSE PLAN**

The clerk advised the equipment has now been ordered.

**Resolved:- that the report be noted, and the item retained on the agenda.**

**c) PEGGS GREEN RECREATION GROUND - PLAY EQUIPMENT SURFACE**

NWLDC have pressure sprayed the play equipment and the benches, cleared round the benches and applied weed killer to the surface of the play area (they advised the surface was too fragile to be treated with the pressure washer).

**Resolved:- that the report be noted, and the item retained on the agenda.**

**d) COLEORTON PARISH BOUNDARIES**

The petition is available for signing from the clerk.

**Resolved:- that the report be noted, and the item retained on the agenda.**

**e) PITT LANE EASEMENT FEE - EASEMENT AND 17/01511/FUL**

It was noted that we have heard Legal Services at NWLDC have received a request to alter the S106 agreement.

The clerk advised he has informed those requesting permission to dig the road up for provision of utilities that they do not have permission, and if any attempt is made to do this, we will seek to take legal action to prevent this.

**Resolved:- that the clerk enquire whether a request has been received to alter the S106 agreement, and if so whether we can comment on any proposed amendment to the Section 106 agreement.**

**f) GRIT BOX – STONEY LANE & FARM TOWN**

The request for the grit box on Stoney Lane still needs the consent of one resident. The clerk has followed up with the resident on numerous occasions.

**Resolved:- Martin Farrand proposed that the grit box on Stoney Lane is not pursued and the item is removed from the agenda.**

There was a discussion about locating a grit box on Corkscrew Lane (on the gradient around 200 meters from the junction with the A512).

**Resolved:- Martin Farrand proposed we do not pursue a grit box on Corkscrew Lane and the item is removed from the agenda. This was seconded by Terry Betts and passed unanimously**

**g) BAKEHOUSE**

The transfer of this has been completed but no action taken this month.

**Resolved:- that the report be noted, and the item is retained on the agenda.**

**h) COLEORTON WOOD**

The clerk noted he had requested permission from LCC to erect signs on the verges but was waiting a decision from them.

Terry Betts has contacted one of the contractors who will produce a new quote on a new specification for the surface.

**Resolved:- That the report is noted, and the item retained on the agenda.**

**i) FORRESTER CLOSE PLAY AREA**

The clerk has advised NWLDC we will consider buying it but that this is conditional on NWLDC installing secure fencing to the front and rear and that they request Western Power to secure the sub-station.

**Resolved:- that the report is noted, and the item retained on the agenda.**

**j) TREES BEHIND OVERTON CLOSE**

The application to fell the trees has been made.

**Resolved:- that the report be noted, and the item is retained on the agenda.**

**k) FLY TIPPING, LITTER & REQUEST FOR LITTER BIN – FARM TOWN & CHURCH TOWN**

There were 2 incidents of fly tipping in August both on Corkscrew Lane. The clerk has requested a replacement litter bin on The Moorlands. He advised he had visited Church Town

with Michael Specht and they suggested a litter bin located near the bus stop on the Ashby Road opposite the Millennium Garden would be an appropriate location.

**Resolved:- that a litter bin is requested to be sited near the bus stop on the Ashby Road opposite the Millennium Garden, and that item is retained on the agenda.**

**l) PLANTERS**

The clerk has requested a credit note on the account. The rented planters will be removed. The owned ones will need to be cleared and planted with winter stock.

**Resolved:- that the report is noted, and the item is removed from the agenda.**

**m) BEAUMONT CENTRE**

There was nothing to report.

**Resolved:- that the item is retained on the agenda.**

**n) SPEEDING AND SPEED ACTIVATED SIGN**

Various petitions in order to run a community speed watch campaign are available for signing including one at The Post Office. There was a comment that the speed camera on Lower Moor Road is located at the wrong place.

**Resolved:- that the report is noted, the clerk send a copy of the petition to Sandra Dillon and the item is retained on the agenda.**

**o) MILLENNIUM GARDEN**

**Resolved:- that the clerk seek a quote from the contractor to cut the hedge between the Millennium Garden and The Moor.**

**p) NOTICE BOARD - COLEORTON HALL**

Sandra Dillon has contacted the directors to request if items can be placed on the notice board at Coleorton Hall.

**Resolved:- that the report is noted, and the item retained on the agenda.**

**q) REMEMBRANCE DAY ARRANGEMENTS**

Martin Farrand will help Michael Specht erect lamppost poppies. Terry Betts will order two wreaths.

**Resolved:- that the report is noted, and the item retained on the agenda.**

**r) AUTUMN LITTER PICK**

The equipment has been ordered from NWLDC and will be dropped off at Michael Specht's house during the week. The litter pick will commence at 10am in each location. Andrew Hogsden will lead the litter pick at Beaumont Green, Richard Hughes at Peggs Green and Michael Specht and Terry Betts at The Moorlands.

We will not do a leaflet drop but will advertise via posters on each noticeboard, the web site, spotted Coleorton and Nextdoor.

Volunteers will be asked to return litter bags collected to the meeting points.

**Resolved:- that the report is noted, and the item retained on the agenda.**

**s) FINANCIAL MANAGEMENT AND PRACTISE**

This item had been covered under 129/2019.

**Resolved:- that the report is noted, the item is retained on the agenda as part of the Enrichment item.**

133/2019

**PLANNING APPLICATIONS**

**Applications**

None

### **Applications considered between meetings**

19/01765/TPO - Felling of 2no. woodland trees and pruning to clear overhead wires (protected by tree preservation order - Land at Rear of Overton Close Coleorton Swannington Leicestershire

### **Decisions notified**

19/01156/FUL - Proposed one and a half storey rear extension and erection of new detached double garage, Homelands 35 Zion Hill Peggs Green, Coleorton. Granted.

19/01083/Ful - Erection of single storey garage, single storey rear extension and alteration to front boundary wall, Rectory Lodge, Ashby Road, Coleorton. Granted.

19/01393/FUL - Proposed erection of a detached garage, gym, hot tub, studio + BBQ area - Fishpond Cottage, Ashby Road, Coleorton. Granted.

19/01235/FUL - Erection of one dwelling and one replacement dwelling, 120 The Moor, Coleorton. Granted.

19/01402/FUL - Two storey rear extension - Minerva Cottage, Lower Moor Road, Coleorton. Granted

19/00928/FUL -Erection of detached garage, timber fence and alterations to the front elevation of the dwelling at 8 The Moorlands, Coleorton. Refused.

### **Withdrawn**

19/01452/FUL - Erection of one dwelling and associated garaging, White Gables Lower Moor Road Coleorton

**Resolved: that the report is noted and that no comments are made on these applications.**

**134/2019**

### **APPROVAL OF PAYMENTS**

The following items were presented for payment:

M&BG (Coleorton Wood mowing – Aug & Sept)	£240.00
Ian Stone (Aug & Sept ground maintenance)	£600.00
NWLDC (Peggs Green surface & play equipment treatment)	£444.00
The Information Commissioner	£40.00
Andrew Hogsden (Clerk salary & expenses Jul to Sept)	£975.87

**Resolved:- that items are approved for payment.**

**135/2019**

### **BANKING ARRANGEMENTS**

There was nothing to report.

**Resolved:- that the item is removed from the agenda.**

**136/2019**

### **BANK BALANCES**

**The clerk noted these are as follows:**

The bank balances at 31<sup>st</sup> August were: Current account £6,525.85, Deposit account £30,643.88, 1 Year Deposit £20,000.00.

**Resolved: that the report is noted, and the item retained on the agenda.**

**137/2019**

### **BANK RECONCILIATION AT 30<sup>th</sup> JUNE**

The bank reconciliation had been circulated before the meeting.

**Resolved:- Michael Akroyd proposed that the bank reconciliation is approved. This was seconded by Martin Farrand and passed unanimously.**

- 138/2019 BUDGET REPORT TO 30<sup>th</sup> SEPTEMBER**  
A budget report showing spend to 30<sup>th</sup> September had circulated before the meeting.  
**Resolved:- that the report be noted and approved.**
- 139/2019 LEGAL SERVICES TENDER**  
The clerk advised he had 3 responses to the tender.  
**Resolved:- that the clerk contact the LRALC to ascertain if they recommend any firms of solicitors and that the item is retained on the agenda.**
- 140/2019 INSURANCE COVER REVIEW**  
The clerk read out the key cover for insurance including money £250,000, public liability cover £10m, employer's liability £10m, libel and slander £250,000, personal accident £500,000 per person, £2m per incident, legal £50,000. He had compared the assets insured with the asset register. There are some relatively minor discrepancies.  
**Resolved:- that the list of assets insured per the insurance policy is changed to reflect the asset register but only assets with a value of more than £250 are included on the insurance policy and that the item is retained in the agenda.**
- 141/2019 PENSION COMPLIANCE**  
The clerk had received a letter requesting the council to re-certify they have complied with the requirements for auto-enrolment. The council do meet their obligations.  
**Resolved:- the clerk complete the certification and the item is removed from the agenda.**
- 142/2019 RISK ASSESSMENT**  
The latest risk assessment had been circulated in advance of the meeting.  
**Resolved:- that the risk assessment is loaded on to the web site and that the specific risk assessment for Christmas on the Green is loaded on to the web site.**
- 143/2019 REGISTER OF INTERESTS**  
The clerk advised he is waiting for a completed Register of Interest from Michael Akroyd and an updated register from Terry Betts.  
**Resolved: these to be supplied to the clerk as soon as possible, and the item is retained on the agenda.**
- 144/2019 COMPLAINTS POLICY**  
On recommendation from the Internal Auditor, the clerk has drafted a complaints policy which had been circulated before the meeting together with a Complaints Form.  
**Resolved:- that the policy is approved and that the name of the investigator and the date for resolution of actions is added to the complaints form and that the policy is approved.**
- 145/2019 LEICESTERSHIRE POLICE INTERCULTURAL EVENING – 14<sup>th</sup> NOVEMBER**  
Councillors are invited to attend this event.  
**Resolved:- that the report is noted, and the item removed from the agenda.**
- 146/2019 EAST MIDLANDS AIRPORT CONSULTATION**  
**Resolved:- that the clerk will complete this online with the comments that the council do not support any change to flight paths and the item removed from the agenda.**
- 147/2019 A511 GROWTH CORRIDOR SCHEME**  
A consultation is available for the A511 development scheme.  
**Resolved:- clerk to ascertain the deadline dates for comments and the item is retained on the agenda.**
- 148/2019 NEXT MEETING**  
The next meeting will be held on Thursday 7<sup>th</sup> November at 7.30pm at The Beaumont Centre.

.....  
**SIGNED BY CHAIR OF COLEORTON PARISH COUNCIL / DATED**