

**MINUTES OF THE COLEORTON PARISH COUNCIL MEETING  
HELD AT THE BEAUMONT CENTRE, PEGGS GREEN, COLEORTON  
ON 26<sup>th</sup> FEBRUARY 2015 AT 7.30PM**

**PRESENT:-**

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|  | Councillor Michael Specht - Chair<br>Councillor Terry Betts<br>Councillor Paul Brader<br>Mr John Macdonald - Heritage Warden<br>Mrs Sandra Dillon - Webmaster<br>Mrs Sue McGlynn - Clerk |
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**019/2015 APOLOGIES**

Apologies were received and accepted from Cllrs P Buswell, C Smith and M Farrand and from the Police.

**020/2015 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**021/2015 REPORT FROM THE POLICE**

The Police had reported that there were two crimes during February, a criminal damage to a dwelling that had been filed and a burglary other than a dwelling that was awaiting filing. In addition there had been one case in January that had occurred after the last meeting: an harassment where a warning had been issued.

**022/2015 PERIOD FOR PARISHIONERS PARTICIPATION**

No parishioners were present.

**023/2015 REPORTS FROM PARISH ORGANISATIONS AND COUNCIL APPOINTEES**

**Heritage Wardens** - Mr Macdonald had provided a detailed written report covering the work of the Volunteer Group, St Mary's Graveyard audit and work at Ashby Museum. He asked whether the Council would fund the provision of the materials to make warning notices for when chainsaw work is being carried out in the Wood. This was agreed. Mr Macdonald also explained that the Volunteer Group was trying to get the hedges into good order with the chainsaw but would need a hedge cutter to manage them afterwards. The cost would be around £350 but there could be matched funding grants available. Cllr Specht suggested that it would also be useful to have a second chainsaw as there were two trained users and that the funding could possibly cover both. The Council agreed that it would fund half the cost of both. There is no rush as the end of the cutting season is approaching. **Actions: Mr Macdonald will investigate the equipment and apply for the relevant grants; Cllr Specht will pass him information on a reasonably priced chainsaw he has seen.**

**Webmaster** - Mrs Dillon had provided a written report. Visitor numbers had risen during February and there are now 112 addresses on the newsletter list. She had updated the hire rates for the Beaumont Centre and published the dates of the Motocross meetings. The Beaumont Centre will provide some photos for the website to encourage more usage.

Mrs Dillon had attended the LCC broadband meeting. It appears that the rest of the roll out in Coleorton will happen as planned and the Farm Town and Coleorton Hall areas have reached a private agreement with BT. The only area in the parish that may still not be covered is Lount as it is hard to read the map. There are two new people at LCC dealing with communications around broadband so hopefully messages about its arrival will improve. There will be Digital Champions to help spread the word and technical briefings and workshops that anyone can attend as part of the effort to generate demand.

- 024/2015 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING**  
The minutes of the Parish Council Meeting held on Thursday 15<sup>th</sup> January 2015 were approved and signed by the Chair.
- 025/2015 COLEORTON WOOD**  
The Clerk provided a summary of the quotations for the mowing of Coleorton Wood having previously emailed the detailed quotes to Councillors. The Council decided to award the contract for 2015-18 to Brian Mee Associates. **Actions: Clerk to inform them and tell them that parts of the tracks may not be accessible until restoration work has been undertaken following the tree thinning. Clerk to thank others for quoting and inform them that they have not been successful.**  
The Clerk reported that LCC had confirmed that the verges and hedges of Pitt Lane belong to them, not to the Parish Council. The owners of the house being built on the corner of Pitt Lane have been in touch to assure the Council that the roadway and verges will be reinstated once the building work is complete and that their contractors will do their best to keep the road clear of mud.  
Mr Macdonald had provided a report on his inspection of Coleorton Wood and an update from CWAC. There are a number of large stumps that need to be removed at an estimated costs of £300. The Council agreed that this should be done. **Action: Cllr Specht to phone Angus Hancock to ask him to arrange for this to be done.**  
The Chair reported that some timber that had been removed from the Wood had been taken by persons unknown. However, a friend of his had asked if he could have some timber and had given the Council a £20 donation.
- 026/2015 TREE MANAGEMENT WORK**  
The quote from Melbourne Tree Services had been accepted and the work started today. The Clerk and Cllr Buswell delivered letters to all properties immediately affected by the work. Angus Hancock is managing the contract. He will also produce management plans for all the Council-owned land by mid-March in order to claim the grant for producing them.
- 027/2015 SAFETY CHECKS ON PLAY EQUIPMENT**  
The Clerk reported that the annual safety check had been completed with no problems found. She had checked with both LRALC and the insurance company about what checks are expected and the advice was that there should be regular, recorded checks. Creative Plays checklist is straight forward and the taking of photographs is also an easy way of recording the state of the equipment. The Council agreed to pay the £55 cost for Cllr Farrand to attend a PFA training course on play equipment safety to be held in late April and decided to take his advice on the best checking routine after that.
- 028/2015 BEAUMONT CENTRE**  
The Beaumont Centre AGM was held on 11<sup>th</sup> February. Mrs Aggas had provided the accounts which the Council noted. Rates will increase to £9 per hour from April so a Council meeting will cost £22. Reserves are reducing but there is no imminent problem with lack of finance.
- 029/2015 PARISH LIAISON MEETING**  
The Clerk and the Chair attended this meeting at NWLDC yesterday. The most significant item was a discussion of the election process but the Council budget, planning, street action, licensing and the Parish Charter were also covered along with a report from LRALC. The Clerk distributed nomination papers to the Councillors present who also undertook to deliver papers to those not present. The timetable for the submission of nominations, 26<sup>th</sup> March to 4pm on 9<sup>th</sup> April, was noted. Cllr Specht offered to collect forms and take them into NWLDC's offices. Cllr Specht will stand for the North Ward if no other candidate comes forward.

#### 030/2015 ANNUAL PARISH MEETING

The Annual Parish Meeting will take place before the normal Council meeting on 9<sup>th</sup> April, ie starting at 7pm. The Chair had checked with the martial arts group and they were happy not to meet that night so the Council can use the hall. It was agreed that it would be a good idea to advertise the meeting soon and ask for any items for the agenda and also to have an annual report. **Actions: Clerk to ask parishioners for items for the agenda in time for the statutory notice period; Clerk to write an Annual Report for agreement by Councillors.**

#### 031/2015 LITTER PICK

The Clerk confirmed that this had been booked for 18<sup>th</sup> April. The timings will be 9.45 at Beaumont Green, 10.45 at Peggs Green Rec and 11.45 at The Moorlands. The Chair had contacted Macdonald's and they will provide vouchers and probably also helpers. **Actions: Clerk to produce posters and flyers; Councillors to help to deliver them; Clerk to ask NWLDC to arrange delivery of the equipment to the Chair.**

#### 032/2015 FINANCE

- The Council reviewed and agreed the Risk Assessment.
- The Clerk confirmed that all the timber sales invoices had been paid.
- The Council decided that they would consider making a donation to PRIDE if there was a need in the parish and that they were happy to publicise the facility. **Action: Clerk to write to PRIDE with the offer of a donation if needed in the parish and to ask for information that could be distributed.**
- The following invoices were agreed for payment:
  - LRALC - £35.00 (Councillor training)
  - Brian Bartram - £296.11 (£108.00 travel costs + £184.11 wood for benches)
  - Michael Specht - £131.69 (£108.00 travel costs + £23.69 materials)
  - Creative Play - £300.00 (Playground safety check)
  - Mrs S McGlynn - £772.15 (Salary + expenses)
  - HMRC - £185.40 (tax for Clerk)
  - Coleorton Social Welfare Centre - £40.00 (room hire)
  - John Macdonald - £26.45 (bird seed)
  - Brian Bartram - £65.48 (materials for safety signs)
- The Council agreed that invoices expected before the end of the financial year could be paid between meetings and that the Clerk could sign grant claims. These will include payments for the tree work, tree management plans and the LRALC subscription.

#### 033/2015 PLANNING MATTERS

- Concerns had been raised by residents of Farm Town over the state of the roads and the lorry traffic associated with the start of development of the wind turbine site. The Chair had taken this up with NWLDC and had received confirmation that the work had been stopped until all the pre-commencement conditions have been fulfilled. This includes highway matters that require lorries to enter the site from Sinope, not through Farm Town and the developer to reinstate any damage to the highway and verges.
- NWLDC is asking for feedback on e-consultation on planning applications pilot. **Action: Clerk to complete survey.**

Application considered between meetings:

15/00072/OUT - erection of one dwelling on land behind George Inn. The Council had agreed to object on the grounds that the site is outside the limits to development. The Chair confirmed that this application had been called into the Planning Committee.

No planning decisions had been notified.

#### 034/2015 CORRESPONDENCE

- Invitation to Civic Charity Dinner. Chair will attend.
- Policy survey. **Action: Clerk to complete**
- Motocross dates. Noted and on website.

**035/2015      NEXT MEETING**

The next meeting of Coleorton Parish Council will be held on 9<sup>th</sup> April 2015 at the Beaumont Centre, immediately following the Annual Parish Meeting that will commence at 7pm. The Council agreed that meeting dates for after May should be set by the newly-elected Council.

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**SIGNED BY CHAIR OF COLEORTON PARISH COUNCIL / DATED**