

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD BY COLEORTON PARISH COUNCIL
AT THE BEAUMONT CENTRE, PEGGS GREEN
ON 17 MAY 2012 AT 7.30PM**

PRESENT:-

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| | <p>Councillor Paul Brader - Chair Councillor Emma-Kate Fletcher - Vice Chair Councillor Grainne Kelly Councillor Paul Buswell Councillor Michael Specht Councillor Terry Betts Mrs Sandra Dillon - Website Co-Ordinator Mrs Sue McGlynn - Clerk Mr Robert Smith - Coleorton Heritage Group PCSO Peri Richardson</p> |
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054/2012 APOLOGIES

Apologies were received from Mr John Macdonald, Heritage Warden.

055/2012 ELECTION OF CHAIR

Cllr Kelly proposed Cllr Fletcher as Chair. This was seconded by Cllr Betts and agreed unanimously. Cllr Fletcher took the Chair for the rest of the meeting.

056/2012 ELECTION OF VICE CHAIR

Cllr Buswell proposed Cllr Kelly as Vice Chair. This was seconded by Cllr Specht and agreed unanimously.

057/2012 DECLARATIONS OF INTEREST

Cllr Kelly declared a personal interest as a member of the Beaumont Centre Committee.
Cllrs Buswell, Kelly and Betts declared personal interests as members of the Coleorton Wood Advisory Group.
Cllr Specht declared a prejudicial interest in planning matters as a member of NWLDC's Planning Committee and left the room for this item.

058/2012 REPORT FROM THE POLICE

PCSO Richardson informed the meeting that there had been four crimes between 15 March and 19 April: damage to a motor vehicle, theft of cable, damage to a window and a public order offence. Between 20 April and 17 May there had been one crime: the theft of a moped for which suspects had been arrested. In response to a question from Cllr Specht, PCSO Richardson confirmed that DVLA had responsibility for untaxed vehicles parked off the road. The Clerk reported on concerns from a Farm Town resident about fly tipping and parked cars on the lane between The Moorlands and Farm Town. The Police will add that area to their patrols and recommended reporting cars parked in odd places to the Police.

059/2012 PERIOD FOR PARISHIONERS PARTICIPATION

There were no comments from parishioners.

060/2012 REPORTS FROM PARISH ORGANISATIONS AND COUNCIL APPOINTEES

Heritage Wardens - Mr Macdonald had provided a written report.
Heritage Group - Mr Smith provided a written report and noted that the next walk was planned for 27 May and they were hoping for better attendance. The Jubilee plans were going well but there would be no open gardens and no floats in the parade.

Webmaster - Mrs Dillon provided a written report and noted that there was now a separate page for the Heritage Trail Walk and that WI events were publicised on the website. **Action: Mrs Dillon will email the newsletter recipients about the litter pick on 20 May.**

061/2012 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

The minutes, both published and confidential, of the Parish Council Meetings held on Thursday 19 April 2012 were approved and signed by the Chair.

062/2012 COLEORTON WOOD

Cllr Kelly reported that Coleorton Wood is now registered with the Land Registry. The next task is to register the land with the Rural Land Registry. **Action: Cllr Kelly and Mr Macdonald to complete application to the Rural Land Registry.** It was agreed that the Clerk should confirm Cameron Forestry and Garden Ltd as the wood management contractor following receipt of the required information. No work can be done until Woodland Planning Grant has been confirmed. It was agreed that the fallen trees in Post Office Wood do not pose any danger so should be left until the contract can be started. It was stressed that any logs would be sold by the contractor to defray costs so they should not be removed. **Action: Clerk to confirm contract with Cameron.**

Cllr Kelly also reported that the application to become a Queen Elizabeth II Field has been accepted. Asda are sponsoring woods for the Jubilee and the Coalville branch will adopt Coleorton Wood. The Council should receive a small amount of funding from this. The Council noted that NWLDC had not registered any land as QEII Fields and suggested that Peggs Green Rec could benefit from the protection offered by this scheme. **Action: Clerk to ask NWLDC to register Peggs Green Rec as a Queen Elizabeth II Field.**

Cllr Betts reported that there had been a request for a pedestrian gate into the Wood to be used at any time. The Council felt this was a bad idea and agreed not to pursue it. However, the Council agreed that the gate should be open until 5pm between 1 June and 1 September.

Cllr Betts also reported that the contractor had done the first cut in the Wood today and had made a good job particularly considering the poor conditions following the rain. Cllr Betts has asked the contractor to fill up the potholes that had sunk but there is no date fixed for the work.

Cllr Kelly noted that QEII Fields were promoting community Field Days for the Jubilee. She suggested a silly sports day in September. **Action: Clerk to put this on the agenda for the next meeting.**

The Council reviewed its objectives for Coleorton Wood and felt they were working towards them in the short time they had owned the wood.

The dates requested by the ACF for the evening use of Coleorton Wood were agreed.

063/2012 FIXED ASSET REGISTER AND INSURANCE

The Council reviewed the fixed asset register and agreed it.

The Clerk presented the alternative insurance quotes she had obtained. The Council agreed the Zurich offered the best cover at the best price. In particular, this company allowed burning in Coleorton Wood as long as it was controlled and a risk assessment had been completed. **Action: Clerk to arrange insurance.**

064/2012 MEMBERSHIP OF OTHER BODIES

The Council confirmed its membership of LRALC and RCC. Cllr Specht will continue to attend the Valley Community Forum meetings and Cllr Kelly will be the Council's representative on the Beaumont Centre Management Committee.

065/2012 LITTER PICK

The litter pick will take place on 20 May with arrangements as previously. Cllr Kelly has received the kit from NWLDC. A leaflet drop will be done by those that are able to.

066/2012 CONSULTATION ON RURAL TRANSPORT

The Council accepted that there was insufficient demand for the bus services but expected that the proposed Demand Responsive Transport would reduce demand still further leading to no public transport at all. **Action: Clerk to respond to consultation.**

067/2012 SPEED SIGN

Cllr Kelly reported that more speed sign sites had been agreed. The Council therefore agreed to purchase two more brackets and extra keys for the long-haspadlocks. **Actions: Clerk to order brackets and Cllr Kelly to purchase keys.**

068/2012 ATTENDANCE AT MEETINGS

Cllrs Brader and Specht will attend the Parish Liaison meeting on 23 May. The Clerk is unable to be there. The Council had no particular comments on the agenda.

The Clerk reported that the training on funding sources had been useful with many handouts and lots of information. **Action: Clerk to circulate electronic copies of papers to Council and Heritage Group.**

069/2012 FINANCE

1. The Clerk presented the internal audit report which the Council accepted.
2. The Council agreed to appoint Ian Fraser as the internal auditor for 2012-13.
3. The Council reviewed the Annual Return, agreed it and the Chair signed it.
4. The Council had no objections to Grant Thornton being its external auditors for 5 years from 2012-13.
5. The following invoices were agreed for payment:
Ian Stone - £149.00 (mowing)
Ian Fraser - £75 (internal audit)
Zurich Insurance - £646.06 (insurance premium)
6. The Clerk reported that the first instalment of the precept had been received.

070/2012 PLANNING MATTERS

The Council noted that planning application 12/00311/FUL - change of use of existing building to form one residential dwelling at School House, School Lane - and 12/00312/FUL - erection of a garage block, landscaping and access arrangements at School House, School Lane - had been dealt with between meetings with no comments.

The Council considered the following applications:

12/00313/FUL - amendment to the application to erect a stable block and change of land use at School House, School Lane. The Council had no objection but was still concerned about the drainage from the stables towards the stream. **Action: Clerk to respond with Council's concerns about waste water reaching the stream and affecting the wildlife.**

12/00357/FUL - conversion of outbuildings into three dwellings at Ginn Stables Farm, Outwoods Lane. The Council was very concerned about this application and wished to object to it on the grounds that it was outside the development area, was out of keeping and out of proportion with the rural nature of its location, had very difficult access and could create drainage problems as the area ran down into a valley. **Actions: Clerk to respond to NWLDC and also obtain a copy of the development area map. Cllr Fletcher to ensure Worthington PC has seen the application as it is just inside their parish.**

12/00432/FUL - single storey side extension, Willow Tree Cottage, Farm Town Lane. No comments.

12/00399/FUL - two storey rear extension, 175 The Moor. No comments.

Action: The Clerk was asked to follow up on the archaeological reports from Bellway Home's Lount site.

071/2012 CORRESPONDENCE

1. Email from LCC about conditions for Jubilee planting on Ashby Road. The planting in Coleorton Wood has been eaten by rabbits and many of the plants being brought on by Cllr Kelly have died because of the weather. It was therefore agreed to concentrate on planting on Beaumont Green. **Action: Clerk to inform LCC.**
2. NWLDC's statement of licensing policy. The Council had not comments.
3. Branchline Spring 2012 - noted.
4. Email from Leon Spence regarding NWLDC's Core Strategy. Cllr Specht reported that the Core Strategy was on the website and the consultation would begin on 28 May. The Council agreed that it did not want any political discussion but would value an input from a District Council officer. **Actions: Clerk to reply to Mr Spence. Cllr Specht to try to organise an officer to speak to the Council at its next meeting.**
5. LCC Local Council Conference July 9th - noted.
6. WLCCG consultation event - noted.

072/2012 NEXT MEETING

The next meeting will be held on 28 June 2012 at the Beaumont Centre. The dates for the rest of 2012 have been agreed.

073/2012 CHAIR'S ALLOWANCE

It was proposed by Cllr Kelly, seconded by Cllr Fletcher and agreed that the press and public be excluded for a decision to be made on the Chair's allowance for 2011-12. After a confidential discussion, the Chair's allowance for 2011-12 was agreed and Cllr Brader was thanked for his work during his year of office.

SIGNED BY CHAIR OF COLEORTON PARISH COUNCIL / DATED